

2023/2024 COHORT

IQAP CYCLICAL REVIEW TIMELINE

| STEP TO COMPLETE | TIMELINE |
|---|------------------------------|
| 1. Programs identify team that will collaborate to prepare the Self-Study Report. | Mid-December 2022 |
| 2. Programs confirm first one-on-one consultation with Educational Developer at the MacPherson Institute (Greg Van Gastel: vangasgj@mcmaster.ca). | January 2023 |
| 3. Programs work on developing a draft of Program Learning Outcomes. | January – March 2023 |
| 4. Office of Institutional Research & Analysis uploads most recent data to the portal for programs to access. Contact irahelp@mcmaster.ca to request any additional data. | March 31, 2023 |
| 5. Programs email their site visit coordinator Julianne Simpson (simpjul@mcmaster.ca) or Christina Bryce (cbryce@mcmaster.ca) with the following information: <ul style="list-style-type: none"> a) Potential dates for two-day site visit; and b) List of reviewer names for site visit. <p>Please Note: Site visits will typically take place between January 2023 – April 2023</p> | May 31, 2023 |
| 7. Programs confirm a follow-up progress consultation with MacPherson Institute (Greg Van Gastel: vangasgj@mcmaster.ca). | August/September 2023 |
| 8. Programs discuss date for submitting a draft of Self-Study Report to their program Dean (and Associate Dean, if applicable). | |
| Programs must submit a completed Self-Study Report 6-8 weeks before scheduled site visit! | |