

2021/2022 COHORT

IQAP CYCLICAL REVIEW TIMELINE

STEP TO COMPLETE	TIMELINE
1. Programs identify team that will <i>collaborate</i> to prepare the Self-Study Report.	Mid-December 2020
2. Programs confirm <i>first</i> one-on-one consultation with Educational Developer at the MacPherson Institute (Amy Gullage: gullaga@mcmaster.ca).	January 2021
3. Programs work on developing a draft of Program Learning Outcomes.	January – March 2021
4. Office of Institutional Research & Analysis uploads most recent data to the portal for programs to access. Contact irahelp@mcmaster.ca to request any additional data.	March 31, 2021
5. Programs email their site visit coordinator Julianne Simpson (simpjul@mcmaster.ca) or Christina Bryce (cbryce@mcmaster.ca) with the following information: <ul style="list-style-type: none"> a) Potential dates for two-day site visit; and b) List of reviewer names for site visit. <p>Please Note: Site visits will typically take place between January 2022 – April 2022</p>	May 31, 2021
7. Programs confirm a follow-up progress consultation with MacPherson Institute (Amy Gullage: gullaga@mcmaster.ca).	August/September 2021
8. Programs discuss date for submitting a draft of Self-Study Report to their program Dean (and Associate Dean, if applicable).	
Programs must submit a completed Self-Study Report 6-8 weeks before scheduled site visit!	

2021/2022 LUNCHTIME INFORMATION AND PRACTICE SESSION SCHEDULE

Please Note: All Lunchtime Information and Practice Sessions will take in the IQAP 2021/22 MS Teams General Channel from **12:00pm-1:00pm** unless indicated otherwise.

LUNCH & LEARN TOPIC	DATE
Faculty Q&A and Panel Discussion	Tuesday, November 24, 2020
Developing Program Learning Outcomes	Monday, January 18, 2021
Curriculum Mapping & Assessment	Wednesday, February 24, 2021
Student Partners Application	Tuesday, March 23, 2021
Institutional Research and Analysis Data Information Session	Monday, April 19, 2021
Dedicated Self-Study Writing Time & Q&A	Tuesday, September 21, 2021
Preparing for the Site Visit	Wednesday, January 5, 2022